



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
GOVERNMENT ARSENAL
Camp General Antonio Luna
Lamao, Limay, Bataan

REQUEST FOR QUOTATION
RFQ Nr. GA-BAC-AM #2020-043

The Government Arsenal Bids and Awards Committee (GA BAC), through its Technical Working Group, will undertake the Procurement of Sodium Metasilicate and Clear Gloss Lacquer Varnish thru Small Value Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : *Procurement of Sodium Metasilicate and Clear Gloss Lacquer Varnish*
Approved Budget for the Contract : Sixty Hundred Twenty Eight Thousand Five Hundred Eighty Sixty Pesos (PhP628,586.00)
Specifications : See the attached Annex "A" for specifications
Delivery Place : Camp Gen. Antonio Luna, Lamao, Limay, Bataan
Delivery Schedule : **Sodium Metasilicate** - within Ninety (90) calendar days from receipt of Purchase Order
Clear Gloss Lacquer Varnish - within Sixty (60) calendar days from receipt of Purchase Order
For Staggered Delivery: 50% of total quantity of each item to be delivered first, remaining quantity to be delivered one (1) month after the first delivery
Price Validity : Not less than 60 days from submission of proposal
Mode of Payment : Through Modified Disbursement Scheme (MDS) Checks or Direct Payment Scheme via bank debit system through issuance of Advice to Debit Account (ADA) of Supplier (DBM Circular 2013-16 dated December 23, 2013) after delivery and acceptance at the Government Arsenal

Interested suppliers are required to submit the following:

- a) Signed Price Quotation and General Conditions (Annex "A" and "B")
- b) Material Safety Data Sheet and/or Certificate of Chemical Analysis
- c) Valid and Current Mayor's Business Permit
- d) Proof of PhilGEPS Registration or PhilGEPS Registration Number
- e) Income / Business Tax Return
- f) Notarized Omnibus Sworn Statement with corresponding Notarized Secretary's Certificate / Board or Partnership Resolution / Special Power of Attorney, whichever is applicable (Annex "C")



Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex "A" and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his / her duly authorized representative/s.

The submission of properly marked & sealed quotation together with the required eligibility documents, addressed to the GA Technical Working Group is on or before **1:45 p.m. of 04 September 2020** at Government Arsenal Conference Room, Camp General Antonio Luna, Lamao, Limay, Bataan.

For inquiry, you may contact Ms. Willabelle S. Bulan or Mr. Fidel S. Costelo at Tel. nr. 047-244-5624 or 047-244-5626 local 6342.

Very truly yours,


MS. ROWEENA G. BASA, CPA
Chairperson, Bids and Awards Committee 



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
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Camp General Antonio Luna
Lamao, Limay, Bataan

Annex "A"

PRICE QUOTATION FORM
Sodium Metasilicate and Clear Gloss Lacquer Varnish
RFQ Nr. GA-BAC-AM #2020-043

Date: _____

To: GA Bids and Awards Committee
Thru: Technical Working Group
Government Arsenal
Camp Gen. Antonio Luna,
Lamao, Limay, Bataan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Unit	Qty	Unit ABC	Bid / Unit
1	Sodium Metasilicate Specifications : Physical Form : white, crystalline powder % Na ₂ O : 5.0 – 52.0% %SiO ₂ : 45.0% minimum %Na ₂ OSiO ₃ 5H ₂ O : 98% minimum Standard Packing : 25 kg/bag Delivery Period : 90 Calendar Days Supplier must submit Material Safety Data Sheet (MSDS) and/or Certificate of Analysis Note: - Must be freshly manufactured w/in one (1) year from the date of award. - Date of manufacture and/or expiration to be indicated in the label/packaging	Kg	5,500	51.80	
2	Clear Gloss Lacquer Varnish Standard Packing : 4L/can Must submit one (1) liter sample during submission of quotations Note: - Must be eco-friendly (non-toxic or natural & contain 5g/L only or less of Volatile Compounds VOCs) - Must be freshly manufactured within one year from date of award - Date of manufacture and/or expiration to be indicated in the label/packaging	L	2,004	171.50	

The above quoted prices are inclusive of all costs and applicable taxes.

NOTES:

a. Section 32.2.1a RA 9184 for item/s with no quotation/s, please write "No bid" or "No quote". If no price is indicated, the quotation shall be considered as non-responsive. Specifying a zero (0) or a dash (-) for the item would mean that it is being offered for free to the Government Arsenal.

b. Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid.

Very truly yours,

Signature over Printed Name

Tel / Fax No / Email

Business Name/Address

TIN

For Payment Purposes, please provide:

Landbank Acct Name

Acct Number

Branch



Quotation No. GA-BAC-AM#2020-043

REPUBLIC OF THE PHILIPPINES
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 Camp General Antonio Luna
 Limay, Bataan

GENERAL CONDITIONS

1. The provisions herein stated shall form part of the contract (Purchase Order).
2. The acceptance of the Purchase Order (PO) is an affirmation that the supplier has the capability and responsibility to deliver the items as per quantity, specification, price and delivery period.
3. In case of failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract, the latter, if deemed necessary, may apply the rules of suspension or blacklisting as specified in the IRR of RA9184.
4. Delivery of the items should be accompanied with the following documents:
 - a. Original Copy of Invoice and Delivery Receipt
 - b. Original Purchase Order (PO) duly signed by the supplier
5. When the delivery of the items cannot be made within the stipulated time, the supplier may request for an extension before the default is incurred. The approval is subject to the discretion of the Head of the Procuring Entity. Request may be granted based on the following grounds:
 - a. When delay has been caused by an act of the Government
 - b. Force majeure
 - c. Conditions clearly beyond the supplier's control
6. Supplier's failure to meet the delivery due date will authorize the Government Arsenal thru its Procurement Officer to impose any or all the following:
 - a. A penalty or a deduction from Invoice value as liquidated damages in the amount of 1/10 of 1% for each day of delay of the total value of the Order or of the total undelivered portion thereof.
 - b. The Government Arsenal will purchase in the open market the undelivered items and charge the defaulting suppliers the excess in price, if any. Refusal by the defaulting supplier to shoulder the price difference shall be a ground for disqualification in the future bids.
7. In case any and/or all of the delivered items were rejected, it will be considered as if no delivery has been made to the rejected item/s. The supplier has ten (10) calendar days to replace the delivery after receipt of written notice. All rejected materials shall be withdrawn from the place of delivery at the expense of the supplier within five (5) days from receipt of notice. Failure to withdraw beyond the specified period shall relieve the Government Arsenal from any liability that may arise there from.

 Signature of Bidder/Authorized Representative
 Over Printed Name

 Contact Nr./E-mail address

Date: _____



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 2020 at _____, Philippines.

Bidder's Representative/Authorized Signatory
Affiant

