



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
GOVERNMENT ARSENAL
Camp General Antonio Luna
Lamao, Limay, Bataan

REQUEST FOR QUOTATION
RFQ Nr. GA-BAC-AM #2021-019

The Government Arsenal Bids and Awards Committee (GA BAC), through its Technical Working Group, will undertake the Procurement of Janitorial Supplies thru Alternative Mode of Procurement (Shopping) in accordance with Section 52.1 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : *Procurement of Janitorial Supplies*
Approved Budget : One Hundred Thirty Two Thousand Two Hundred Fifty Pesos
for the Contract (PhP132,250.00)
Specifications : See the attached Annex "A" for specifications
Delivery Place : Camp Gen. Antonio Luna, Lamao, Limay, Bataan
Delivery Schedule : Within thirty (30) calendar days from receipt of Purchase Order
Price Validity : Not less than 60 days from submission of proposal
Mode of Payment : Through Modified Disbursement Scheme (MDS) Checks or Direct Payment Scheme via bank debit system through issuance of Advice to Debit Account (ADA) of Supplier (DBM Circular 2013-16 dated December 23, 2013) after delivery and acceptance at the Government Arsenal

Interested suppliers are required to submit the following:

- a) Signed Price Quotation and General Conditions (Annex "A" and "B")
- b) Valid and Current Mayor's Business Permit
- c) Proof of PhilGEPS Registration or PhilGEPS Registration Number
- d) Income / Business Tax Return

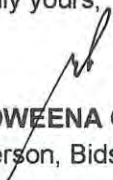
Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex "A" and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his / her duly authorized representative/s.

The submission of properly marked & sealed quotation together with the required eligibility documents, addressed to the GA Technical Working Group is on or before **1:45 p.m. of 15 February 2021** at Government Arsenal Conference Room, Camp General Antonio Luna, Lamao, Limay, Bataan.

For inquiry, you may contact Ms. Willabelle S. Bulan or Mr. Fidel S. Costelo at Tel. nr. 047-244-5624 or 047-244-5626 local 6342.

Very truly yours,


MS. ROWEENA G. BASA, CPA
Chairperson, Bids and Awards Committee



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
GOVERNMENT ARSENAL
Camp General Antonio Luna
Lamao, Limay, Bataan

Annex "A"

**PRICE QUOTATION FORM
JANITORIAL SUPPLIES
RFQ Nr. GA-BAC-AM #2021-019**

Date: _____

To: GA Bids and Awards Committee
Thru: Technical Working Group
Government Arsenal
Camp Gen. Antonio Luna,
Lamao, Limay, Bataan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Unit	Qty	Unit ABC	Bid / Unit
	Janitorial Supplies				
1.	Broom, lasa	pc	100	150.00	
2.	Broom, ting-ting	pc	150	35.00	
3.	Powder, soap detergent, 1 kg/pack	pack	100	95.00	
4.	Detergent bar, 140g	bar	120	15.00	
5.	Disinfectant spray, 400grms	can	100	310.00	
6.	Insecticide aerosol type	can	60	270.00	
7.	Toilet Tissue, 2 ply, 12 roll/pack	pack	100	115.00	
8.	Trashbag, GPP specs, black, 940mm x 1016mm (10pc/pack)	pack	100	150.00	
9.	Liquid handsoap with pump, 750ml	btl	75	180.00	
10.	Dishwashing liquid, 800ml	btl	150	90.00	

The above quoted prices are inclusive of all costs and applicable taxes.

NOTES:

a. Section 32.2.1a RA 9184 for item/s with no quotation/s, please write "No bid" or "No quote". If no price is indicated, the quotation shall be considered as non-responsive. Specifying a zero (0) or a dash (-) for the item would mean that it is being offered for free to the Government Arsenal.

b. Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid.

Very truly yours,

Signature over Printed Name

Tel / Fax No / Email

Business Name/Address

TIN

For Payment Purposes, please provide:

Landbank Acct Name

Acct Number

Branch

Quotation No. GA-BAC-AM#2021-019

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Camp General Antonio Luna
Lima, Bataan

GENERAL CONDITIONS

1. The provisions herein stated shall form part of the contract (Purchase Order).
2. The acceptance of the Purchase Order (PO) is an affirmation that the supplier has the capability and responsibility to deliver the items as per quantity, specification, price and delivery period.
3. In case of failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract, the latter, if deemed necessary, may apply the rules of suspension or blacklisting as specified in the IRR of RA9184.
4. Delivery of the items should be accompanied with the following documents:
 - a. Original Copy of Invoice and Delivery Receipt
 - b. Original Purchase Order (PO) duly signed by the supplier
5. When the delivery of the items cannot be made within the stipulated time, the supplier may request for an extension before the default is incurred. The approval is subject to the discretion of the Head of the Procuring Entity. Request may be granted based on the following grounds:
 - a. When delay has been caused by an act of the Government
 - b. Force majeure
 - c. Conditions clearly beyond the supplier's control
6. Supplier's failure to meet the delivery due date will authorize the Government Arsenal thru its Procurement Officer to impose any or all the following:
 - a. A penalty or a deduction from Invoice value as liquidated damages in the amount of 1/10 of 1% for each day of delay of the total value of the Order or of the total undelivered portion thereof.
 - b. The Government Arsenal will purchase in the open market the undelivered items and charge the defaulting suppliers the excess in price, if any. Refusal by the defaulting supplier to shoulder the price difference shall be a ground for disqualification in the future bids.
7. In case any and/or all of the delivered items were rejected, it will be considered as if no delivery has been made to the rejected item/s. The supplier has ten (10) calendar days to replace the delivery after receipt of written notice. All rejected materials shall be withdrawn from the place of delivery at the expense of the supplier within five (5) days from receipt of notice. Failure to withdraw beyond the specified period shall relieve the Government Arsenal from any liability that may arise there from.

Signature of Bidder/Authorized Representative
Over Printed Name

Contact Nr./E-mail address

Date: _____