**PURCHASE ORDER**

**GOVERNMENT ARSENAL**

**Agency**

**Supplier:** PHILCOPY CORPORATION

**Address:** #3-B 1st Street New Asinan, Olongapo City

**TIN:** 000-169-318-004

**P. O. No.:** 2018-03-061

**Date:** March 7, 2018

**Mode of Procurement:** Direct Contracting

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<table>
<thead>
<tr>
<th>Stock/ Property No.</th>
<th>Unit</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>cart 1</td>
<td>18</td>
<td>TK-7219 for Taskalfa 3511i</td>
<td>14,700.00</td>
<td>264,600.00</td>
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</tr>
<tr>
<td>cart 2</td>
<td>12</td>
<td>TK-479 for FS-6525MFP</td>
<td>8,800.00</td>
<td>105,600.00</td>
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<td>cart 3</td>
<td>10</td>
<td>TK-7109 for Taskalfa 3010i</td>
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<td>85,000.00</td>
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<td>cart 4</td>
<td>1</td>
<td>TK-1500 for KM-1500</td>
<td>2,900.00</td>
<td>2,900.00</td>
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<tr>
<td>cart 5</td>
<td>4</td>
<td>TK-1147 for FS1135MFP</td>
<td>6,470.00</td>
<td>25,880.00</td>
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</tbody>
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***nothing follows***

**BASIS:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>End-user</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>1</td>
<td>CAPD</td>
<td>5 cart</td>
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<tr>
<td></td>
<td>ED</td>
<td>5 cart</td>
</tr>
<tr>
<td></td>
<td>ADMIN</td>
<td>8 cart</td>
</tr>
<tr>
<td>2</td>
<td>ADMIN</td>
<td>8 cart</td>
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<td></td>
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<tr>
<td>3</td>
<td>PLD</td>
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<tr>
<td>4</td>
<td>Hospital</td>
<td>1 cart</td>
</tr>
<tr>
<td>5</td>
<td>PLD</td>
<td>4 cart</td>
</tr>
</tbody>
</table>

**REF:** PPMP # 2017-12-365, APP CY 2018

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# PHILCOPY CORPORATION

**PAYMENT TERM:**

Payment of ninety percent (99%) shall be made thru:

a) Modified Disbursement Scheme (MDS) Checks or Direct Payment Scheme via bank debit system through issuance of Advice to Debit Account (ADA) of Supplier (DBM Circular 2013-16 dated Dec. 23, 2013) after delivery and acceptance at the Government Arsenal; or

b) Letter of Credit (LC) after delivery and presentation of Inspection Acceptance Report (IAR) duly signed by the Inspection Acceptance Committee and written advice by the Procuring Entity duly signed by the Director, Government Arsenal.

The remaining ten percent (1%) shall be retained to cover warranty obligations, to be released after three (3) months or upon submission of an equivalent special bank guarantee, and for LC upon written advice of payment for LC by the Procuring Entity duly signed by the Director, Government Arsenal.

All charges for the opening of LC and / or Incidental expenses thereto (i.e. bank commission, documentary stamp, tax, cable, etc.) shall be for the account of the supplier.

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(Total Amount in Words) FOUR HUNDRED EIGHTY THREE THOUSAND NINE HUNDRED EIGHTY Pesos only

P 483,980.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme

Very truly yours,

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MS. JOAN A. ECLARINAL
Signature over Printed Name
Date

DANIEL R. CASABAR, JR.
Director

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Fund Cluster:  
Funds Available:  

MS. ALLECIAH D. CARREON, CPA  
Chief Accountant

ORS/BU RS No.: 02701001-208422-0041  
Date of the ORS/BU RS: 04/27/2018

Amount: P 483,980.00

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