



Republic of the Philippines
GOVERNMENT ARSENAL
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MINUTES OF THE PRE-BID CONFERENCE

Procurement of 7.62mm Case (IB# GA-BAC-2019DP-17) 15 July 2019 11:00 A.M.

Present were:

Bids and Awards Committee

Ms. Teresita L. Vitug	-	Chairperson
Ms. Avelina C. Aliangan	-	Vice-Chairperson
Ms. Amelita Q. Omadto	-	Member
Engr. Jopari P. Noceda	-	Member

Technical Working Group I

Engr. Rowena N. Pineda	-	Technical Officer
Engr. Michael P. Esperanza	-	Technical Officer
Ms. Desiree P. Quindoy	-	Financial Officer

BAC Secretariat

Ms. Rosario B. Tuazon	-	Head
Ms. Willabelle S. Bulan	-	Member
Mr. Argel Joseph Bagtas	-	Member
Ms. Johnna N. Oliveria	-	Member

Prospective Bidder/s

Ms. Dana Cagat	-	Poongsan Corporation
BGen. Diosdado G. Respecio (Ret)	-	Poongsan Corporation

A. Administrative Briefing

1. The Pre-Bid Conference for the Procurement of 7.62mm Case with an ABC amounting to Php32,400,000.00 was held on 15 July 2019, 11:00 AM at the Government Arsenal, DND, Camp General Antonio Luna, Limay, Bataan. The Chairperson of the Bids and Awards Committee presided over the conference.
2. Prior to pre-bid conference, prospective bidders were reminded of their participation; however, only Poongsan Corporation attended the conference.
3. Ms. Quindoy, TWG I Financial Officer, presented the briefing on the bidding procedures wherein the bidder was given the opportunity to raise their concerns as shown below. Likewise, salient points were given emphasis, to wit:

B. Issues and Concerns

- **Class "A" Documents**

The bidder must submit the **actual** Tax Clearance as finally reviewed and approved by the BIR.

- **Statement of SLCC**

Similar contract shall refer to manufacture or supply of **brass case for ammunition**

BGen. Respecio asked if the similar contract can be any calibre. C, BAC answered yes as long as it is a brass case.

- **Grouping and Evaluation of Lots**

Contract award shall be on "Lot" basis

- **Delivery Period**

Within 150 calendar days from the receipt of Notice to Proceed.

- **Post-Qualification Requirements**

1. Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives
2. Mayor's Permit
3. Tax Clearance
4. Latest Audited Financial Statement
5. Company Profile of the Bidder
6. 1,250 pcs sample for supplier with Foreign Manufacturer

NOTE: Except for tax clearance, foreign bidders shall submit the appropriate equivalent documents filed in their country of origin or certificate of non-existence.

BGen. Respecio clarified about item no. 6. He asked if Poongsan is required to submit samples. C, BAC replied that Poongsan is no longer required to submit samples because Poongsan is already a manufacturer itself.

- **Pre-Delivery Inspection**

Inspection and test shall be conducted by **two (2) GA inspectors** at the manufacturer's plant site for a duration of five (5) days, exclusive of travel time.

- **Packaging**

- a. Finished cases must be secured in a sturdy plastic bag into a closed heavy duty cardboard box.
- b. Each cardboard box must contain desiccants to prevent moisture and possible contamination that may affect the items/goods, properly wrapped with plastic and arranged in a wooden or plastic pallet.

Note: Pallet footing height must be at least 5 inches for GA forklift/pallet truck lifting purposes.

- **Markings**

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier
- Contract Description
- Lot and Box Number
- Final Destination
- Net and Gross weight
- Any special lifting instructions
- Any special handling instructions
- Any relevant HAZCHEM classifications

- **Implementation of Cash-based Budgeting**

Contracts intended to be implemented for the fiscal year should be fully delivered by the end of the fiscal year. This means that agencies and suppliers must complete (implemented, delivered and accepted) their contracts by the end of 2019, regardless of possible delays. Payment, however, may be extended up to three (3) months or until March 2020.

Having no other matters to discuss, C, BAC adjourned the meeting at 11:25 A.M.

Prepared by:



ARGEL JOSEPH BAGTAS
Secretariat

Noted by:



MS. TERESITA VITUG
Chairperson, GA BAC